

Erasmus+ project „Governance Inclusive Education (GovInEd)”

AGREEMENT NUMBER – 2021-1-AT01-KA220-HED-000032205

Agenda for the Meeting

14.06.2022 (focus on research)

Venue:

Online via WebEx: <https://phst.webex.com/meet/katerina.todorova>

Date:

Tuesday, 14.06.2022, 09:00 – 12:00

Time	Topic	Responsible person
The meeting room opens at 08:45	For support, please contact Katerina via mail katerina.todorova@phst.at or telephone: +43 664 99780086	PHSt
09:00 – 09:10	Welcome	PHSt
09:00 – 10:00	Fact-Finding-Mission in Barcelona <ul style="list-style-type: none"> • Presentation of the process flow • Discussion of important aspects • Recommendations for organization of the further Fact-Finding-Missions 	PH Ludwigsburg University of Leipzig, Autonomous University of Barcelona
10:00 – 10:30	Presentation of the project webpage	Daniel Autenrieth
10:30 – 10:40	Short break	
10:40 – 11:30	Financial and administrative matters <ul style="list-style-type: none"> • Payment arrangements and budget transfer • Overview of the flow of finances • Reporting • Timesheets • Keeping documentation 	PHSt
11:30 – 11:55	Activities of the project teams Preview on the meeting on 21.06.2022 with focus on our school authorities (helpful information follows in the next weeks)	PHSt
11:55 – 12:00	Closing	PHSt
12:00 – 13:00	Optional (individual discussions with the PHSt team)	PHSt